

ST. TAMMANY FIRE PROTECTION DISTRICT #8

Minutes of Board of Commissioners Meeting

October 16, 2024

Call to Order: 5:33 pm

Roll Call:

Mike Anderson, Chair
Sandra Slifer, Vice-Chair
Jeff King

Also, Present:

Chief Brandon Stein
Chief Eric Givens
Sue Ellen Stewart, Board Secretary

Absent:

Brandon Brener

Pledge of Allegiance: Recited

Modification of Agenda: N/A

Public Concerns: None

Secretary's Report:

Upon motion by S Slifer, seconded by J King, the meeting minutes for September 18th , 2024, were approved and unanimously accepted.

S Stewart noted an error to Actual Income and Operating Expense in the August Monthly Balance sheet. The detail financials were correct, it was just the cover sheet that was incorrect. A corrected copy was placed in all board binders.

The Financial Report includes a P&L Budget Performance for the month of September 2024. The balance of Operating Account as of September 30, 2024, was \$1,167,075.62 Emergency Funds of \$225,666.96, Capital Acquisition Fund of \$208,619.86, CD's totaling \$21,298.68 and LAMP account of \$100,000.00. For a total funds on hand of \$1,722,661.12

Year to Date Operating Income of \$1,639,287.38 with expenses of \$1,134,837.00 for a Net YTD Operating Income of \$504,450.38.

CD Account	Balance	Maturity	Transfer to Emergency Funds in Sept.
561673	\$21,230.24	9/24/24	\$21, 230.24
562056	\$21,298.68	10/7/24	
TOTAL	\$21,298.68		\$21, 230.24

The final CD balance was transferred to the Emergency Fund in Oct. as the interest rate is higher than options in the CD pool of funds. Motion made to approve the September 2024 financial reports by S Slifer, seconded by J King, was unanimously accepted.

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Communication:

Southern Prime Equipment Services was reported as a new vendor that completed repairs on the Rescue truck.

Chief Stein's Report:

Vehicles and equipment

- 5 sets of bunker gear ordered
- Overhead door replacement at station-83 due to door failure. All other doors have been inspected and addressed.

Personnel

- One personnel out on extended sick leave.
- One applicant completed pre-hire testing. Waiting on Civil Service test score.

Annual testing and inspections

- All up to date.

Communications

Personnel Recognition

- Birthdays:
 - Michael Taylor 10/26
- Years Of Service:
 - Eric McCray 9 years

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RUN REPORT

OCTOBER 2024

Call data is from month of SEPTEMBER

CALL NATURE	2023	2024	differential
MEDICAL	47	24	-23
PUBLIC ASSIST	15	5	-10
MOTOR VEHICLE ACCIDENT	7	4	-3
STRUCTURE FIRE	0	0	0
VEHICLE FIRE	2	0	-2
NATURAL VEGETATION FIRE	5	1	-4
RESIDENTIAL FIRE ALARM	6	4	-2
COMMERCIAL FIRE ALARM	1	0	-1
GAS LEAK/SPILL	0	4	+4
POWERLINE/POLE INCIDENT	0	5	+5
BURN COMPLAINT	13	2	-11
OTHER HAZARD	1	0	-1
SERVICE CALL	4	2	-2
MUTUAL AID EMS	0	1 FD7	+1
MUTUAL AID FIRE	1	0	-1
MUTUAL AID ALARMS	0	3 FD7	+3
MUTUAL AID MVA	0	0	0
MUTUAL AID NAT. VEG	0	0	0
MUTUAL AIDE OTHER	0	0	0
MONTHLY TOTAL	102	55	-47
YEAR TO DATE TOTAL	626	566	-60

RESPONSE ANALYSIS

OCTOBER 2024

Call data is from month of SEPTEMBER

STATION	CALL VOLUME	AVG RESPONSE TIME
81	30	3:39
82	18	4:57
83	7	2:31

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Chief Given's Update:

- Five members attended Live Fire Instructor training with all receiving certifications.
- The Truck & Tractor event was very well attended and a huge success and will most likely be at the same location next year.
- All components of First Due software are in place
- The 911 Reflective Address Sign Program is under review and consideration for implementation. More to come as discovery is completed.

Old Business:

- **Facility Update:** Meeting with Greenleaf next week to receive feedback from site assessment. Upcoming tasks include programming, visits to other stations, request to surveyor regarding elevation.
- **New Appointees:** Decision from potential candidate remains pending.
- **Final Budget for Board Approval & Public Review:** The final budget was presented with a motion made by S Slifer to accept the 2025 Proposed Budget, seconded by J King and unanimously approved.

New Business:

- **Voyager Fleet Card Program:** E Givens presented information on the program as an option for our staff to use while traveling for business, training, or deployment to other locations. Transactions can be limited to states, fuel only or adjusted for emergencies by authorized administration personnel via online access. A motion made by S Slifer to implement the program with audit controls in place, seconded by J King and unanimously approved.
- **Public Notice of Intent to Call an Election:** Motion made to defer for further information by S Slifer, seconded by J King and unanimously approved. A Special Meeting will be called to discuss and decision.
- **Commissions Expiring:** Current list was review and appropriate action taken.
- **2024 Audit Engagement:** Discussed continuing with Griffin & Furman to complete the 2024 audit, concluding they are the likely choice.

Adjournment @ 6:21 Motion to adjourn submitted by S Slifer, seconded by J King, the motion was unanimously approved.

Next Meeting: November 20, 2024, at 5:30pm