

ST. TAMMANY FIRE PROTECTION DISTRICT #8

Minutes of Board of Commissioners Meeting

June 19, 2024

Call to Order: 5:30 pm

Roll Call:

Mike Anderson, Chair
Sandra Slifer, Vice-Chair
Brandon Brener
Jeff King

Also, Present:

Chief Brandon Stein
Chief Eric Givens
Sue Ellen Stewart, Board Secretary
Capt. Martin Krey
FF/OP Barry Smith
FF/OP Brandon Spadaro

Absent:

Pledge of Allegiance: Recited

Modification of Agenda: N/A

Public Concerns: None

Personnel Recognition:

Name	Birthday	Service	Accomplishments
Daniel Fortun	6/2		
Daniel Fuselier	6/2		
Earl Hotard	6/16		
Martin Krey	6/6		
Dominick Jochum	6/23	2 years	

Secretary's Report:

Upon motion by S Slifer, seconded by J King, the meeting minutes for May 15, 2024, were approved and unanimously accepted.

Financial Report includes a P&L Budget Performance for the month of May 2024. The balance of Operating Account as of May 31, 2024, was \$1,458,120.94, Emergency Funds of \$152,645.55, Capital Acquisition Fund of \$217,535.40 and CD's totaling \$187,035.44. For a total of \$2,015,337.33. Operating Income of \$1,532,009.60 with expenses of \$616,694.00 for a net income of \$915,315.60. Budget comparison details reflect the additional income from LWCC rebate that was greater than anticipated in addition to grant income that was unbudgeted.

CD Account	Balance	Maturity
561278	\$20,822.76	8/24/24
561673	\$20,951.31	9/24/24
561746	\$20,807.45	6/19/24
561942	\$20,944.40	9/16/24

ST. TAMMANY FIRE PROTECTION DISTRICT #8

Minutes of Board of Commissioners Meeting

June 19, 2024

562056	\$21,018.85	10/7/24
562219	\$20,931.53	9/05/24
562429	\$20,755.91	8/24/24
562955	\$20,783.23	9/17/24
569519	\$20,000.00	8/31/24
TOTAL	\$187,035.44	

The motion was made to approve the May 2024 financial reports by S Slifer, seconded by B Brenner and was unanimously accepted.

Communication:

- New Vendors: StarLink- Internet provider
- Chief Eric Givens passed the Chief of Operation Exam. His test results were approved by the Civil Service Board on June 13th.

Chief Stein's Report:

Vehicles and equipment

- Tender-81 is back in service.
- Annual Preventive maintenance has started
- Rescue-83 is in the shop

Personnel

- 12 full-time
- 12 Part-Time
- 5 active volunteers

Training

- Chief Givens has been holding training on Mondays (dubbed "MEDICAL MONDAYS")

Annual testing and inspections

- Hose testing complete

Communications

Personnel Recognition

- o Birthdays: Danny Fortun on 6/02
Daniel Fuselier on 6/02
Earl Hotard on 6/16
Martin Krey on 6/6
- o Years of Service: Dominick Jochum 2 years

ST. TAMMANY FIRE PROTECTION DISTRICT #8

Minutes of Board of Commissioners Meeting

June 19, 2024

RUN REPORT

JUNE 2024

Call data is from month of May

CALL NATURE	2023	2024	differential
MEDICAL	30	35	+5
PUBLIC ASSIST	9	4	-5
MOTOR VEHICLE ACCIDENT	5	5	0
STRUCTURE FIRE	0	0	0
VEHICLE FIRE	0	1	+1
NATURAL VEGETATION FIRE	1	4	+3
RESIDENTIAL FIRE ALARM	0	2	+2
COMMERCIAL FIRE ALARM	3	1	-2
GAS LEAK/SPILL	1	2	+1
POWERLINE/POLE INCIDENT	2	0	-2
BURN COMPLAINT	0	2	+2
OTHER HAZARD	1	3	+2
SERVICE CALL	0	0	0
MUTUAL AID FIRE	0	1	+1
MUTUAL AID MVA	0	0	0
MUTUAL AID NAT. VEG	0	1	+1
MUTUAL AIDE OTHER	1	2	+2
MONTHLY TOTAL	54	63	+9
YEAR TO DATE TOTAL	295	326	+31

RESPONSE ANALYSIS

JUNE 2024

Call data is from month of May

STATION	CALL VOLUME	AVG RESPONSE TIME
81	43	4:03
82	12	6:33
83	8	6:45

Chief Given's Update:

- StarLink internet is up and running at Station 82 with no complaints.
- The phone system is installed at Station 81 offices & 83. Station 81 upstairs and Station 82 will be installed this week in addition to running computer cable.
- Medical Mondays, which takes the place of First Responder Refresher course will enable all to file for their licenses in August.
- First Due will be fully installed and utilized Monday. Truck and equipment checks will be handled through this system.

Old Business:

- **Facility Update:** Of the three that presented to the board, the team narrowed it down to two: Blich Knevel Architects and Greenleaf. Both companies have been responsive. It was suggested that an inspection of the existing building be completed to assess the viability of using any of the structures. Blich can have that done for a \$12,000 to \$15,000 cost. Greenleaf stated they would do that at no charge. While both are highly capable of

ST. TAMMANY FIRE PROTECTION DISTRICT #8

Minutes of Board of Commissioners Meeting

June 19, 2024

completing the job, after discussion with the board and firefighters that attended the meeting, Greenleaf was chosen as the first option if the contract is acceptable. Resolution #2024-004 STFD#8 Station 81 Architect Approval was read and approved.(see attached)

The bond process was briefly discussed. Two companies were referred to us: Government Capital and Government Consultants. After the inspection and the construction strategy is determined we'll develop a project budget. It will take 3-4 months to secure the bonds. If bonds are secured, the term cannot extend the 10 yr period of our millage. M Anderson will continue further discussion for a quote. Resolution #2024-003 STFD#8 Station 81 Remodel/New Build was read and approved.(see attached) and Resolution #2024-005 Cash Advancement prior to Bond.(see attached)

- **New Appointees:** M Anderson requested all board members reach out to potential candidates residing in our district to serve on the board.
- **Millage Discussion:** Chief Stein provided information on the re-assessment roll back/roll forward comparison. The 2024 Ad valorem taxes proposed at the maximum (34.18) is \$1,766,315 versus the proposed suggested rollback (31.65) at \$1,632,816. Motion made by S Slifer to accept the 31.65 millage rollback as proposed by the assessor's office, seconded by J King and unanimously accepted.
- **Budget Planning:** SE Stewart will prepare 2024 July-Dec projections after June numbers are available and work with Chief Stein to prepare for a budget meeting to be held in July.

New Business:

- **Health Insurance Presentation:** Representatives from HUB were not available. This will be rescheduled.
- **Resolutions for New Facility:** The three attached resolutions were presented, discussed and approved unanimously. See above Facility Update section.
- **PAF's:** The follow PAF's were presented and approved by the Civil Service Board on 6/13/2024:
 - Dominick Jochum - Series of PAF's that were omitted to correct State Supplemental Pay Application effective 5/24/23
 - Mason Krey – PAF for State Supplemental Pay effective 5/29/24
 - Ethan Rudiger- PAF for State Supplemental Pay effective 5/31/24
 - Eric Givens – PAF from Provisional to Probation to begin working test period for COO position.

Adjournment @ 6:32 Motion to adjourn submitted by S Slifer, seconded by B Brener, the motion was unanimously approved.

Next Meeting: July 17, 2024, at 5:30pm